

St Gregory's Catholic Middle School
"Living, learning and growing together, with Jesus"



HOME-SCHOOL AGREEMENT POLICY

Reviewed by School
On 1st December 2011

Next due for review: July 2014

This Policy is:
STATUTORY

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THE ST GREGORY'S PARTNERSHIP

Our partnership is a three way process, involving school, home and pupil. Each is seen as playing an equally valuable role in the partnership.

THE SCHOOL WILL:

- Promote gospel values in our words and deeds
- Provide opportunities for prayer and worship
- Encourage parental involvement through being open and welcoming
- Take all reasonable care to ensure your child's safety
- Provide a balanced curriculum that is challenging and meets individual needs
- Set high standards for academic achievement and behaviour
- Inform parents/guardians about your child's progress through:
 1. Parent consultation evenings
 2. Target setting
 3. The annual report issued in July
 4. Use the homework diary as a means of communication with parents
 5. Keep parents/guardians informed about school activities and events through regular newsletters
- Contact parents/guardians if there is a problem with attendance or punctuality
- Inform parents about any concerns or problems that affect your child's work or behaviour
- Ensure that the behaviour policy is followed

Form Teacher's Signature_____

PARENTS/GUARDIANS

I/We shall:

- Support the school in its efforts to develop my child's prayer life
- Ensure that my child attends school regularly, on time and properly equipped
- Notify the school when my child is absent
- Inform the school about any issues or problems that might affect my child's behaviour and progress
- Support my child in homework activities
- Support the school policy on behaviour
- Support the school uniform policy
- Attend parent consultation evenings
- Get to know my child's life at school
- Check the homework diary at least once weekly and use it as a means of home school communication

Parent/Guardian's Signature_____

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PUPIL

I will:

- Take part in school worship in all its forms
- Treat all people with respect
- Always come to school and lessons prepared to learn
- Bring correct equipment to every lesson
- Hand in mobile phones and electrical equipment to the office for safekeeping
- Sit where requested by staff
- Not chew gum in school
- Not eat food in the building unless in the dining hall at lunchtime
- Bring homework diary to every lesson

Pupil's Signature _____

Attendance, Punctuality and Signing Out

Attendance

In order for you to get the most out of school, you must have an excellent attendance record. However, there may be times when you are unwell and not able to attend. In these instances the school should be informed on the first day of absence. On return, a note from the yellow absence section of the planner should be given to the Form Tutor. If a satisfactory reason for absence is not received, then an 'unauthorised absence' is recorded on the register and on your record.

Punctuality

Punctuality is equally important, both in terms of arriving at school and being on time to lessons. Registration is at 8.45am and 1.25pm. Anyone arriving after these times will be marked late. If you arrive after registration you must sign in at the School Office. Anybody arriving after 9.15am will be marked absent for the whole of the morning session.

Signing Out

If for any reason you have to leave school during the day, please ensure that you sign out at the School Office. Please book medical and dental appointments out of school time.

In the event of you being ill or having an accident, you must tell a teacher straight away. If you are too ill to remain in school or need further treatment, your parents will be contacted by the School Office.

Under no circumstances are you allowed to leave school or go home without permission.

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Absence Note

Student Name _____

Class _____ was/will be absent:

From (date) _____ To (date) _____

Reason _____

Parent's Signature _____ Date _____

Prepared by: F Topa
Approved by: F Topa
Reviewed by: F Topa

Ratified by Governors:

Dated: